

**A RESOLUTION
BY CITY UTILITIES COMMITTEE**

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO RENEWAL AGREEMENT NO. 2 WITH CLARK MUNICIPAL SERVICES D/B/A CLARK TRUCK REPAIR, FOR FC-6005007949, ANNUAL CONTRACT FOR FLEET MAINTENANCE SERVICES, ON BEHALF OF THE DEPARTMENT OF WATERSHED MANAGEMENT IN AN AMOUNT NOT TO EXCEED ONE MILLION TWO HUNDRED AND FIFTY-THOUSAND DOLLARS AND NO CENTS (\$1,250,000.00); ALL CONTRACTED WORK SHALL BE CHARGED TO AND PAID FROM FUND DEPARTMENT ORGANIZATION AND ACCOUNT NUMBER 5051 (WATER & WASTEWATER REVENUE FUND) 170407 (DWM DRINKING WATER FACILITY MAINTENANCE) 5222002 (REPAIR & MAINTENANCE-EQUIPMENT) 4430000 (TREATMENT); AND FOR OTHER PURPOSES.

WHEREAS, the City of Atlanta ("City") entered into an agreement with Clark Municipal Services d/b/a Clark Truck Repair, for FC-6005007949, Annual Contract For Fleet Maintenance Services, pursuant to Resolution 05R1362; and

WHEREAS, the original term of the agreement was for three (3) years with two (2) one (1) year renewal options at the City's sole discretion; and

WHEREAS, the City did enter into Renewal No. 1 with a term from November 3, 2008 through November 2, 2009 pursuant to Resolution 08R1484; and

WHEREAS, Clark Municipal Services d/b/a Clark Truck Repair has performed the contracted services to the satisfaction of the Department of Watershed Management and the City; and

WHEREAS, the Commissioner of the Department of Watershed Management and the Chief Procurement Officer have recommended Renewal Agreement No. 2 with Clark Municipal Services d/b/a Clark Truck Repair, for FC-6005007949, Annual Contract For Fleet Maintenance Services, in an amount not to exceed One Million Two Hundred and Fifty-Thousand Dollars and No Cents (\$1,250,000.00).

THE CITY COUNCIL OF THE CITY OF ATLANTA, GEORGIA, HEREBY RESOLVES that the Mayor is authorized to enter Renewal Agreement No. 2 with Clark Municipal Services d/b/a Clark Truck Repair, for FC-6005007949, Annual Contract For Fleet Maintenance Services, on behalf of the Department of Watershed Management in an amount not to exceed One Million Two Hundred and Fifty-Thousand Dollars and No Cents (\$1,250,000.00).

BE IT FURTHER RESOLVED, that the term of Renewal Agreement No. 2 will be from November 3, 2009 through November 2, 2010.

BE IT FURTHER RESOLVED, that the Chief Procurement Officer is directed to prepare an appropriate Agreement for execution by the Mayor.

BE IT FURTHER RESOLVED, that the Agreement will not become binding on the City, and the City will incur no obligation or liability under it until it has been executed by the Mayor, attested to by the Municipal Clerk, approved as to form by the City Attorney and delivered to the Contractor.

BE IT FURTHER RESOLVED, that the funding of the Agreement shall be subject to and expressly contingent upon the City's adoption and approval of the FY 2010 budget and the appropriation of sufficient funds to the associated funding sources.

BE IT FINALLY RESOLVED, that all contracted work will be charged to and paid from Fund Department Organization and Account Number 5051 (Water & Wastewater Revenue Fund) 170407 (DWM Drinking Water Facility Maintenance) 5222002 (Repair & Maintenance-Equipment) 4430000 (Treatment).



CITY OF ATLANTA
DEPT. OF PROCUREMENT

09 APR 23 PM 1:26

SHIRLEY FRANKLIN
MAYOR

CITY OF ATLANTA
55 TRINITY AVENUE., SW, SUITE 5400, SOUTH BLDG.
ATLANTA, GEORGIA 30303-0324
OFFICE (404) 330-6081
FAX (404) 658-7194

DEPARTMENT OF
WATERSHED MANAGEMENT
ROBERT J. HUNTER
Commissioner

April 21, 2009

TO: Adam Smith, Chief Procurement Officer
Department of Procurement

FROM: Robert J. Hunter, Commissioner
Department of Watershed Management

RE: **LEGISLATIVE REQUEST -**
FC-6005007949, Annual Contract for Fleet Maintenance Services, R2
Contractor: Clark Truck Repair

Please prepare appropriate legislation (Cycle 9 - June 1, 2009) for the above referenced project, FC-6005007949, Annual Contract for Fleet Maintenance Services, R2 with Clark Truck Repair for the Bureau of Drinking Water, in an amount not to exceed: \$ 1,250,000.00 to be charged to and paid from various funding streams:

5051 (WATER & WASTEWATER REVENUE FUND).170407 (DWM DRINKING WATER FACILITY MAINTENANCE). 5222002 (REPAIR & MAINTENANCE-EQUIPMENT). 4430000 (TREATMENT).

Funding for this project will come from the 2010 budget, therefore, the requisition cannot be entered at this time.

If you have any questions concerning this matter, please feel free to contact Willie Canidate, Contracting Officer, Sr., at (404) 330-6335.

All contract terms, conditions, stipulations of the original contract shall remain the same.

Your assistance in this matter is requested and appreciated.

RH/SP/wc

c: Sheila Pierce, Deputy Commissioner, DWM
Sammy Goodson, Deputy Commissioner, DWM
Cathy Martin, Deputy Chief Procurement Officer, DOP
Maisha Land, Legislative Liaison, DWM
Theresa Stewart, Legislative Counsel, DOL
Willie Canidate, Contracting Officer, Sr., DWM

File

**LEGISLATIVE SUMMARY
RENEWAL AGREEMENT NO. 2**

FC-6005007949, Annual Contract for Fleet Maintenance Services

TO: CITY UTILITIES COMMITTEE

CAPTION

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO RENEWAL AGREEMENT NO. 2 WITH CLARK MUNICIPAL SERVICES D/B/A CLARK TRUCK REPAIR, FOR FC-6005007949, ANNUAL CONTRACT FOR FLEET MAINTENANCE SERVICES, ON BEHALF OF THE DEPARTMENT OF WATERSHED MANAGEMENT IN AN AMOUNT NOT TO EXCEED ONE MILLION TWO HUNDRED AND FIFTY-THOUSAND DOLLARS AND NO CENTS (\$1,250,000.00); ALL CONTRACTED WORK SHALL BE CHARGED TO AND PAID FROM FUND DEPARTMENT ORGANIZATION AND ACCOUNT NUMBER 5051 (WATER & WASTEWATER REVENUE FUND) 170407 (DWM DRINKING WATER FACILITY MAINTENANCE) 5222002 (REPAIR & MAINTENANCE-EQUIPMENT) 4430000 (TREATMENT); AND FOR OTHER PURPOSES.

Committee Meeting Date:	City Utilities
Council Meeting Date:	May 12, 2009
Legislation Title:	Annual Contract for Fleet Maintenance
Requesting Dept.:	Department of Watershed Management
Contract Type:	BID
Advertisement:	June 19, 2005
Bids/Proposals Due:	July 6, 2005
Invitations Mailed:	110
Bids/Proposals Received:	3
	(1) Clark Maintenance and Supplies, Inc. d/b/a Clark Truck Repair *243,384.90
	(2) **Airport Chevrolet-Deemed non-responsive due to bidder's failure to bid on all required services

**Denotes the Lowest Most Responsive and Responsible Bidder.*

***Denotes that the Bidder was non-responsive by DOP.*

**(3) Nalley Motor Truck-Deemed non-responsive
due to bidder's failure to submit a bond**

Contractor: **Clark Maintenance and Supplies, Inc. d/b/a
Clark Truck Repair**

Estimated Value: **\$1,250,000.00**

Scope Summary: This Renewal Agreement No. 2 is to provide continued fleet maintenance services for vehicles owned and operated by the Department of Watershed Management in the City of Atlanta.

Background: Original contract was executed on November 3, 2005 and expires November 2, 2008

Amendment Agreement No. 1 execution date:
02/13/07

Amendment Agreement No. 2 execution date:
03/01/07

Amendment Agreement No. 3 execution date:
07/15/08

Renewal Agreement No. 1 execution date:
11/03/08

Evaluation Team: Representatives from the Department of Watershed Management and the Office of Contract Compliance

Term of Contract: Three (3) years with two (2) one (1) year renewal options

Fund Account Centers: 5051 (Water & Wastewater Revenue Fund)
170407 (DWM Drinking Water Facility
Maintenance) 5222002 (Repair & Maintenance-
Equipment) 4430000 (Treatment).

Prepared By: Kimberly Lyons, Contracting Officer

Contact Number: (404) 865-8521



CITY OF ATLANTA

SHIRLEY FRANKLIN
MAYOR

OFFICE OF CONTRACT COMPLIANCE
55 TRINITY AVENUE, S.W. SUITE 1700
ATLANTA, GEORGIA 30303
OFFICE (404) 330-6010
FAX (404) 658-7359

MEMORANDUM

TO: Adam L. Smith, Chief Procurement Officer
Department of Procurement

FROM: Hubert Owens, Acting Director *HO*
Office of Contract Compliance

DATE: July 18, 2005

RE: Recommendation for FC 6005007949, Annual Contract for Fleet
Maintenance Services

The Office of Contract Compliance has reviewed the two (2) proposals for minority and female business enterprise participation. Both bidders are eligible under Section 2-1449(a)(2)(C) of the Equal Business Opportunity Code of Ordinances and have been deemed responsive by the Office of Contract Compliance. For your information, they have committed to utilizing AABEs, FBEs and ABEs as indicated below:

<u>Clarke Truck Repair</u>	<u>(15 Pts.)</u>
Quick Fleet Tire Sales, Inc.	AABE 20%
Veteran Radiator	FBE 5%
Marietta Wrecker	FBE 15%
Kelly Auto	ABE 5%
Participation Total	45%

<u>Airport Chevrolet</u>	<u>(15 Pts.)</u>
New Image Wrecker Service	FBE 10%
Atlanta Glass Services	FBE 10%
Campbell Cleaning Services	AABE 8%
Quick Snack	ABE 5%
Participation Total	33%

Adam L. Smith
July 18, 2005
Page 2

If you have questions, please contact me at (404) 330-6010 or Bruce T. Bell at (404) 330-6009.

CC: File
Carl Hall, DOP

Part II: Legislative White Paper: (This portion of the Legislative Request Form will be shared with City Council members and staff)

A. To be completed by Legislative Counsel:

Committee of Purview: City Utilities

Caption: A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO RENEWAL AGREEMENT NO. 2 WITH CLARK MUNICIPAL SERVICES D/B/A CLARK TRUCK REPAIR, FOR FC-6005007949, ANNUAL CONTRACT FOR FLEET MAINTENANCE SERVICES, ON BEHALF OF THE DEPARTMENT OF WATERSHED MANAGEMENT IN AN AMOUNT NOT TO EXCEED ONE MILLION TWO HUNDRED AND FIFTY-THOUSAND DOLLARS AND NO CENTS (\$1,250,000.00); ALL CONTRACTED WORK SHALL BE CHARGED TO AND PAID FROM FUND DEPARTMENT ORGANIZATION AND ACCOUNT NUMBER 5051 (WATER & WASTEWATER REVENUE FUND) 170407 (DWM DRINKING WATER FACILITY MAINTENANCE) 5222002 (REPAIR & MAINTENANCE-EQUIPMENT) 4430000 (TREATMENT); AND FOR OTHER PURPOSES.

Council Meeting Date: May 18, 2009

Requesting Dept.: Watershed Management

B. To be completed by the department:

1. Please provide a summary of the purpose of this legislation (Justification Statement).

Example: The purpose of this legislation is to anticipate funds from a local assistance grant to purchase child safety seats.

The purpose legislation is to seek authorization for Renewal 2 under FC-6005007949, Annual Contract for Fleet Maintenance Services with Clark Truck Repair. in the amount not to exceed \$ 1,250,000.00.

2. Please provide background information regarding this legislation.

Example: The task force of homelessness conducted a study regarding homelessness, its impact and consequences on the City. This resolution reflects the Mayor's desire to open a twenty-four hour center that will respond to the needs of the homelessness in Atlanta.

The purpose of this legislation is to seek authorization for renewal 2 for fleet maintenance services for the Department of Watershed Management, Bureau of Drinking Water.

3. If Applicable/Known:

(a) **Contract Type (e.g. Professional Services, Construction Agreement, etc):** SERVICES

(b) **Source Selection:** Competitive Bid

(c) Bids/Proposals Due:

(d) Invitations Issued:

(e) Number of Bids:

(f) Proposals Received:

(g) Bidders/Proponents:

(h) Term of Contract:

4. Fund Account Center (Ex. Name and number): 5051 (WATER & WASTEWATER REVENUE FUND).170407 (DWM DRINKING WATER FACILITY MAINTENANCE). 5222002 (REPAIR & MAINTENANCE-EQUIPMENT). 4430000 (TREATMENT).

Fund: _____ Account: _____ Center: _____

5. Source of Funds: *Example: Local Assistance Grant*

6. Fiscal Impact: \$1,250,000.00

Example: This legislation will result in a reduction in the amount of _____ to Fund Account Center Number _____.

7. Method of Cost Recovery:

Examples:

- a. Revenues generated from the permits required under this legislation will be used to fund the personnel needed to carry out the permitting process.*
- b. Money obtained from a local assistance grant will be used to cover the costs of this Summer Food Program.*

This Legislative Request Form Was Prepared By: Willie Canidate, Contracting Officer Sr., ext. 6335

TRANSMITTAL FORM FOR LEGISLATION

TO: MAYOR'S OFFICE

ATTN: GREG PRIDGEON

Dept.'s Legislative Liaison: _____ Maisha L. Wood _____

Contact Number: _____ (404) 330-6887 _____

Originating Department: _____ Department of Watershed Management _____

Committee(s) of Purview: _____ City Utilities _____

Chief of Staff Deadline: _____ April 28, 2009 _____

Anticipated Committee Meeting Date(s): _____ May 12, 2009 _____

Anticipated Full Council Date: _____ May 18, 2009 _____

Legislative Counsel's Signature: _____

Commissioner Signature: _____

Chief Procurement Officer Signature: _____

CAPTION

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO RENEWAL AGREEMENT NO. 2 WITH CLARK MUNICIPAL SERVICES D/B/A CLARK TRUCK REPAIR, FOR FC-6005007949, ANNUAL CONTRACT FOR FLEET MAINTENANCE SERVICES, ON BEHALF OF THE DEPARTMENT OF WATERSHED MANAGEMENT IN AN AMOUNT NOT TO EXCEED ONE MILLION TWO HUNDRED AND FIFTY-THOUSAND DOLLARS AND NO CENTS (\$1,250,000.00); ALL CONTRACTED WORK SHALL BE CHARGED TO AND PAID FROM FUND DEPARTMENT ORGANIZATION AND ACCOUNT NUMBER 5051 (WATER & WASTEWATER REVENUE FUND) 170407 (DWM DRINKING WATER FACILITY MAINTENANCE) 5222002 (REPAIR & MAINTENANCE-EQUIPMENT) 4430000 (TREATMENT); AND FOR OTHER PURPOSES.

FINANCIAL IMPACT (if any): \$1,250,000.00

Mayor's Staff Only

Received by CPO: _____ Received by LC from CPO: _____

(date)

(date)

Received by Mayor's Office: _____ Reviewed by: _____

(date)

(date)

Submitted to Council: _____ (date)